

**José Manuel  
Díaz Fernández**



**Contact**

**Address:**

Calle Nabucco, 3 casa 598  
Orihuela Costa, Alicante 03189

**Phone:**

+34 666197151

**Email:**

[adejmd02@hotmail.com](mailto:adejmd02@hotmail.com)

**Education**

Bachelor of Business Administration-2012  
University of Leon, Spain

**Languages**

Spanish – Native  
English – Advance

**Hobbies**

- Running
- Snowboarding
- Photography
- Traveling

**Summary**

Attentive and communicative general manager with 8+ years of experience in growth and service excellence for well-established hospitality organizations. Comfortable in both corporate and local companies. I have achieved numerous promotions into roles of progressive responsibility. Successful in strategic planning, team building, managing large budget, reducing costs, and implementing systems that optimized productivity.

**Skills**

- Project Management
- Strong decision maker
- Complex problem solver
- Active listening
- Leadership
- Service-focus
- Adaptability

**Experience**

**PURCHASE MANAGER- 11/2021 to Present**  
**CENTRAL DE SUMINISTROS INTEGRADOS DE ALICANTE,**  
**S.L. ORIHUELA, ALICANTE**

- Negotiated contracts and prices with suppliers
- Reviewed and processed purchase orders
- Developed a purchasing strategy
- Stayed current with purchasing technology trends
- Coordinated and monitored inventories
- Prepared cost estimates and managed budget

**GENERAL MANAGER - 05/2017 to 10/2021**  
**PALM BEACH FOODS, LLC.**  
**MIAMI, FLORIDA**

- Managed entire house restaurant (40 employees)
- Running payroll
- Hiring, training and development of qualified employees
- Maximizing occupancy at the highest rates
- Created employee schedule to ensure labor hours fall within projected guidelines
- Deal with complaints customer satisfaction ratings
- Count and monitor cash and other receipts through strict cash handling and reconciliation procedures
- Responsible for POS System at the location.

**PURCHASE MANAGER- 06/2013 to 05/2017**  
**CENTRAL DE SUMINISTROS INTEGRADOS DE ALICANTE,**  
**S.L. ORIHUELA, ALICANTE**

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