

Ledwing Picado

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9360 Fontainebleau Blvd Apt D104

CAREER OBJECTIVE

I am a high energy and enthusiastic person thriving best in busy atmospheres and in moments of pressure with ease in finding solutions, my proficiency in connecting with people is my strongest asset that enhances with both work associates and clients. It's my passion to use my talents and energy to assist everyone in my community and workplace.

KEY COMPETENCIES

Multitasker
Cocktail Mixing
Leadership abilities

Experience in fast paced
environments
Adaptable

Communication
Computer skills
Attention to detail

PROFESSIONAL EXPERIENCE

XL Worldwide Logistics and Solutions Jun 2020 - Present Shipping Coordinator

I handle communications and setting up arrangements for clients that deliver to larger companies, I follow each clients instructions on how they want their shipment to arrive and what location it should arrive to while providing updated shipment details. Prepping all the paperwork I file daily reports on all shipments I coordinated and organized by the company within a day.

The Boombox Miami April 2021-Present Bartender

My shifts consist of me opening and closing the bar, counting inventory, mixing and making drinks, organizing the liquor and mixers, restocking, and cleaning. Working at Boombox i've grown an appreciation for the music scene here in Miami and the community.

Levi's Strauss Sept 2018 - Dec 2020

Sales Associate

Always made sure the customers questions and needs were met while helping tailor to their size if asked, responsible for upkeeping the shop and restocking the floor, receiving shipments, counting stock for inventory, cash handling experience.

EDUCATION/CERTIFICATIONS

Braddock High School (2018)

Completed coursework for High School Diploma

ABC Bartending School Certification (2022)

Learned cocktail recipes, product knowledge, proper serving methods, and liquor and beer storage procedure.. Also how to handle beer taps and replace, handle, and store beer kegs and carbon tanks.